

MEMBERS OF THE BOARD

LARRY MICARI
District One

PETE VANDER POEL – Chair
District Two

AMY SHUKLIAN – Vice Chair
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five



JASON T. BRITT
County Administrative Officer

JENNIFER M. FLORES
County Counsel

MELINDA BENTON
Chief Clerk

ADMINISTRATION BUILDING
2800 W. Burrel Avenue
Visalia, CA 93291
(559) 636-5000
(559) 615-3009

Board of Supervisors Agenda Minutes

Members Present: Larry Micari, Pete Vander Poel, Amy Shuklian, Eddie Valero, Dennis Townsend

**SITTING AS THE TULARE COUNTY BOARD OF SUPERVISORS
AND
THE TULARE PUBLIC CEMETERY DISTRICT**

August 26, 2025

1:00 PM Board Convenes

**Board of Supervisors Chambers
2800 W. Burrel Avenue
Visalia, CA 93291**

1. Public Comments.

Public Comments: Vicki Gordon; Alberto Aguilar; Mary Sepeda; Xavier Avila

1:00 P.M. - TIMED ITEMS

2. **PUBLIC HEARING:** Conduct a Public Hearing on the Proposed Fiscal Year 2025/26 Recommended Budget and adopt the Fiscal Year 2025/2026 Final Budget for the Tulare Public Cemetery District as modified during the hearings. Direct the District Manager to forward the final approved budget to the Tulare County Auditor-Controller.

Resolution No. TPC 2025-016

Moved by Larry Micari, seconded by Amy Shuklian to Approved.

AYES: Larry Micari, Pete Vander Poel, Amy Shuklian, Eddie Valero, Dennis Townsend

Final Result: 5 – 0 Passed

Clara Bernardo, District Manager – staff presentation

Open Public Hearing: 1:14 p.m. – Closed Public Hearing: 1:50 p.m.

Public Comments: Alberto Aguilar; Mary Sepeda; Xavier Avila; Anna Limon

CONSENT CALENDAR (Numbers 3 through 4)

NOTICE TO THE PUBLIC

These items are routine and usually approved by one motion. Before action by the Board, the Chair will ask the Board Members and the public if they wish to remove any item from the Consent Calendar for separate consideration. Items removed from the Consent Calendar may be heard immediately before or after the approval of the Consent Calendar, or may be set aside until later in the meeting.

Moved by Larry Micari, seconded by Dennis Townsend to Approved Consent Calendar (Numbers 3 through 4).

AYES: Larry Micari, Pete Vander Poel, Amy Shuklian, Eddie Valero, Dennis Townsend
Final Result: 5 – 0 Passed

Tulare Public Cemetery District - Consent Items

3. Approve and authorize the Board Chair to sign an audit engagement letter with the Tulare County Auditor-Controller to audit the District's books and records for Fiscal Years 2021 – 2025.

Resolution No. TPC 2025-017
Public Comments: Alberto Aguilar

4. Approve minutes from July 22, 2025, Regular meeting.

Resolution No. TPC 2025-018

ITEMS NOT TIMED

Items not specifically timed may be taken in any order

5. Approve and accept financials for June 2025.

Resolution No. TPC 2025-019
Moved by Larry Micari, seconded by Dennis Townsend to Approved.

AYES: Larry Micari, Pete Vander Poel, Amy Shuklian, Eddie Valero, Dennis Townsend
Final Result: 5 – 0 Passed

Clara Bernardo, District Manager – staff presentation

Public Comments: Mary Sepeda; Xavier Avila

6. Receive a report from the District Manager.

Clara Bernardo, District Manager – staff presentation

Public Comments: Anna Limon; Alberto Aguilar; Xavier Avila; Mary Sepeda; Vicki Gordon

CLOSED SESSION

**NOTICE TO THE PUBLIC
CLOSED SESSION**

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Board of Supervisors may meet in closed session with its attorneys, county staff, and consultants. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified below, or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the Agenda. Any public reports of action taken in closed session will be made in accordance with Government Code section 54957.1.

It is the intention of the Board to meet in closed session concerning:

Sitting as the Tulare Public Cemetery District

ITEM A PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
(Government Code Section 54957)
FOR THE POSITION OF: District Manager

****ANNOUNCEMENT FROM THE BOARD OF SUPERVISORS CLOSED SESSION
FOR ITEMS A and C****

1:00 p.m. Reconvened Sitting as Tulare Public Cemetery District

1:57 p.m. Recess

2:07 p.m. Reconvened to Open Session

2:42 p.m. Convened to Closed Session

****NO ANNOUNCEMENTS FROM TULARE PUBLIC CEMETERY DISTRICT CLOSED
SESSION****

3:50 p.m. Adjourned

**BEFORE THE BOARD OF SUPERVISORS
SITTING AS THE
TULARE PUBLIC CEMETERY DISTRICT**

IN THE MATTER OF Approval of Minutes

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) Resolution No. TPC 2025-020
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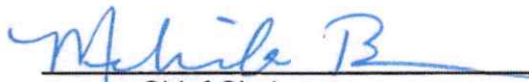
UPON MOTION OF TRUSTEE VALERO, SECONDED BY TRUSTEE TOWNSEND, THE
FOLLOWING WAS ADOPTED BY THE BOARD OF TRUSTEES, AT AN OFFICIAL MEETING
HELD SEPTEMBER 23, 2025, BY THE FOLLOWING VOTE:

AYES: TRUSTEES MICARI, SHUKLIAN, VALERO, AND TOWNSEND
NOES: NONE
ABSTAIN: NONE
ABSENT: TRUSTEE VANDER POEL



ATTEST: MELINDA BENTON
CHIEF CLERK/
CLERK, BOARD OF TRUSTEES

BY:


Chief Clerk

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Approved minutes from August 26, 2025, Regular meeting.