

Tulare Public Cemetery District

This is an Endowment Care Interment

AUDIT COMMITTEE MEETING AGENDA



*Committee Members
Stephen Presant
Michele Lima*

Tulare Public Cemetery – Conference Room

Monday, March 24, 2025

900 E. Kern Avenue – Tulare, CA

5:30 p.m. – Audit Committee Meeting

Public Information about Meetings:

Documents related to items on the agenda are accessible on District's website at www.tularecemetery.net and available for viewing in a single binder at the entrance of the conference room.

Public Comments – The public may comment on any item of public interest within the jurisdiction of the Tulare Public Cemetery Audit Committee, that is not already on the agenda as those matters will be discussed as set forth in the agenda. In the interest of time and equal opportunity, speakers are requested to observe a 3-minute maximum time limit (subject to change at the Chair's direction). In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, or action on the item may occur during the meeting.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. RECOGNITION OF VISITORS**
- 4. PUBLIC COMMENT**
- 5. OPEN SESSION - AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS**
(All items are subject to discussion and possible action by the Committee Members.)
 - 5.1-** Approve minutes of February 18, 2025
 - 5.2-** Review and recommend approval of the January and February 2025 financials
 - 5.3-** Review Bank Statement and verify check signatures
 - 5.4-** Review random verification of interment forms
 - 5.5-** District Manager's Report
- 6. ADJOURNMENT**

Tulare Public Cemetery District
Audit Committee Meeting Minutes
February 18, 2025

CALL TO ORDER:

The Tulare Public Cemetery Audit Committee meeting on February 18, 2025, was called to order at 5:30 pm at 900 E Kern Ave, Tulare, California by Committee Chair Steve Presant and Committee Member Michele Lima. District Manager Clara Bernardo was in attendance.

RECOGNITION OF VISITORS: There were no visitors

PUBLIC COMMENT: There were no comments

OPEN SESSION:

5.1 – Lima moved and Presant seconded recommended approval of the minutes of January 15, 2025. Vote (2-0)

5.2 – Reviewed and recommended approval of December 2024 financials with corrections to expenses and quarterly interest- Vote (2-0).

5.3 – Reviewed December financials to annual budget at six-month mark.

5.4 – Reviewed Draft annual audit and spoke on phone with auditor.

5.5 – The District Manager Reported: Nothing to report.

ADJOURNMENT:

Presant adjourned the meeting at 7:25 pm.

Respectfully Submitted,

Audit Committee Member