

Tulare Public Cemetery District

This is an Endowment Care Interment

REGULAR BOARD MEETING AGENDA



Chairman- Stephen Presant (Steve)
Vice Chairman- Carlos Ramos (Charlie)
Secretary- Patricia Hitlin (Trish)
Treasurer- Michele Lima
Trustee- Xavier Avila

**Tulare Public Cemetery – Conference Room
900 E. Kern Avenue – Tulare, CA**

**Thursday, March 27, 2025
5:30p.m. – Regular Board Meeting**

Public Information about Meetings:

Documents related to items on the agenda are accessible on District's website at www.tularecemetery.net and available for viewing in a single binder at the entrance of the conference room.

Public Comments – Any member of the public wishing to address the Board shall first identify himself or herself and shall be limited to three(3) minutes (six (6) minutes if a language interpreter is used) unless extended by the chairperson. It is the Board's intent to accommodate all persons who wish to attend open public meetings.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. MOMENT OF SILENCE IN MEMORY OF THOSE WHO HAVE PASSED**
- 5. RECOGNITION OF VISITORS**
- 6. PUBLIC COMMENTS (three (3) minutes per person)**
- 7. TRUSTEE COMMENTS (three (3) minutes per person)**
- 8. OPEN SESSION - AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS:**
(All items are subject to discussion and possible action by the Board Members.)
 - 8.1-** Approval of Board Meeting Minutes for February 27 and March 7, 2025
 - 8.2-** Discussion on Development Impact Fees
 - 8.3-** Rosenberg Rules of Order Approval
 - 8.4-** Audit Meeting
 - 8.4a-** Review Audit Committee Report
 - 8.4b-** Audit Minutes
 - 8.5-** January and February Financials for 2025
 - 8.6-** Annual Audit Report
 - 8.7-** Correction of Resolution to Transfer Money for Tulare County
 - 8.8-** Proposed Letter of Engagement by an Accounting Firm
 - 8.9-** Report on attendance at the recent California Association Public Cemetery conference

9. DISTRICT MANAGER'S REPORT

10. FUTURE AGENDA ITEMS REQUEST

11. CLOSES SESSION:

11.1a- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation (Gov. Code section 54956.9(d)(2).): (1 potential case).

11.2b- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code section 54956.8.)
Property: North J St Cemetery; Agency Negotiator: Steve Present; Negotiating Parties: City of Tulare;
Under Negotiation: Terms of Sale

12. OPEN SESSION FROM CLOSED SESSION:

12.1a- Announcement Out (if any)

13. ADJOURNMENT