

Tulare Public Cemetery District
Audit Committee Meeting Minutes
November 26, 2024

CALL TO ORDER:

The Tulare Public Cemetery Audit Committee meeting on November 26, 2024 was called to order at 5:35 pm at 900 E Kern Ave, Tulare, California by Committee Chair Steve Presant and Committee Member Michele Lima. District Manager Clara Bernardo was in attendance.

RECOGNITION OF VISITORS: There were no visitors

PUBLIC COMMENT: There were no comments

OPEN SESSION:

5.1 – Lima moved and Presant seconded approval of the minutes of October 21, 2024. Vote (2-0)

5.2 – Reviewed and recommended approval of August, September, and October 2024 financials- Vote (2-0). Reviewed September copies of returned checks and verified all had been properly signed.

5.3 – Reviewed random PVQ Requests and compared invoices to checks.

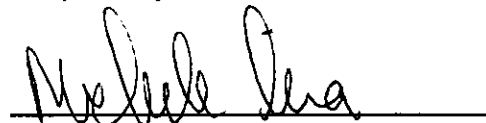
5.4 – The committee reviewed and recommends the CAL-Card credit card application to the board.

5.5 – The District Manager had nothing to report.

ADJOURNMENT:

Presant adjourned the meeting at 6:35 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michele Lima", is written over a horizontal line.

Audit Committee Member